



Annual Meeting Warning Notice

The congregation is warned that the **Annual Meeting** of the First Unitarian Universalist Society of Burlington will be held **Sunday, June 6, 2021 at 11 a.m.** The meeting will be held remotely via Zoom at this link: <https://bit.ly/3y8h8sA>. If you do not have internet access, you may call in to the meeting at (929) 205-6099 (Northeast US). Meeting ID: 937 3974 2046, passcode: 379132. Detailed instructions on how to participate will be emailed closer to the meeting date. If you need a paper copy of the instructions mailed to you, please contact Mary at (802) 862-5630, ext. 2100.

The following items of business will be addressed and voted on by the membership:

1. Accept the minutes from the 2020 Annual Meeting.
2. Elect candidates for openings on the Board of Trustees, the Officers of the Society, the Nominating Team, and the Endowment Fund Team.
3. Vote on the proposed budget. A summary of the proposed budget is included with this warning and is also available online at uusociety.org/members/meeting-minutes.
4. Other matters properly placed by the Board before the meeting.

People who signed the membership book as of 5/10/2021 and made a pledge and contribution of record in the last year are eligible to vote.

The following members have been nominated by the Nominating Team to be on the Board of Trustees:

Mark Kuprych – Trustee at large (2 year term, expiring in 2023)
Melissa Sallée – Trustee at large (3 year term, expiring in 2024)
Amelia Schlossberg – Trustee at large (3 year term, expiring in 2024)
Peter Clavelle – Trustee at large (3 year term, expiring in 2024)

The following members have been nominated by the Nominating Team to be Officers:

Hope Baker-Carr – President (2 year term, expiring in 2023)
Rebecca Gurney – Vice President (2 year term, expiring in 2023)
Zoe Hart – Assistant Treasurer (1 year term, expiring in 2022)

Three nominees to serve on the Nominating Team:

Nina Dahlstedt Buss, Woody Fulton, Alex Hsieh (3 year terms)

One nominee to serve on the Endowment Fund Team:

Debby Bergh (5 year term)

Nominees can be nominated from the floor with the prior consent of the nominee.

First UU Society of Burlington
2021/2022 Fiscal Year Budget Summary
As Approved by the Board of Trustees - April 2021

	FY 2019-2020 Actual	FY 2020-2021	FY 2020-2021	FY 2021-2022	
	Actual Income & Expenses	Total Approved Annual Budget	Projected Year End as of April 16	Total Proposed Annual Budget	Increase/ (Decrease) vs. Prior Yr. Budgeted %
INCOME					
Pledge Income	\$471,138	\$477,989	\$495,154	\$496,314	4%
Loose Plate Collections	\$21,615	\$25,000	\$20,660	\$25,000	0%
Subtotal Congregational Income	\$492,753	\$502,989	\$515,814	\$521,314	4%
Rental Income	\$146,954	\$156,955	\$149,120	\$148,675	-5%
Trust Income/Distributions	\$160,774	\$168,521	\$168,521	\$169,882	1%
Other Income	\$22,485	\$20,950	\$12,742	\$21,450	2%
Subtotal Non-Congregational Income	\$330,213	\$346,426	\$330,383	\$340,007	-2%
General Fund Income	\$822,966	\$849,415	\$846,197	\$861,321	1%
EXPENSES					
Payroll/Benefits	\$543,412	\$599,395	\$540,000	\$640,399	7%
Operating Expenses	\$119,617	\$125,530	\$105,000	\$132,037	5%
Buildings & Site	\$72,139	\$74,000	\$85,000	\$69,640	-6%
Ministry Teams	\$44,810	\$66,765	\$55,000	\$64,325	-5%
General Fund Expense	\$779,978	\$865,690	\$785,000	\$906,400	5%
Net Increase / (Decrease) to General Fund	\$42,988	-\$16,275	\$61,197	(\$45,080)	177%
General Fund Balance, End of Year	\$229,790	\$213,515	\$290,987	\$245,907	15%

* The \$45,080 deficit will be funded from the projected FYE21 General Fund Balance as needed.

** This will still leave the General Fund with 3.5 months of operating expenses.

2021/2022 Budget Assumptions/Explanations	
Income	
3% pledge increase	
Removal of Post Canvass Pledge line	
Angel Fund Income	
Estimate of unpaid pledges reduced from 3% to 2%	
Rental Income adjustment for 34 Elmwood Ave.	
Total Trust Income up 1%	
Misc. Income increase to \$1,000	
Total Income - 1% Increase over FYE21	\$11,906.00
Transfer from General Fund	\$45,080.00
Expense	
Payroll & Benefits	
1.2% COLA for all staff	
10% increase in Health Insurance premiums for 6 months	
Ministerial Intern - 10 months	
Director of LFD- given a 7.7% increase to bring her halfway to mid-point	
Director of Op & Fin - year 2 of 2 year plan to get UUA midpoint - \$4,200 each year	
Music Director decreased to reflect current contract	
Adjustments to Organist & Pianist number of Sundays	
Total Payroll & Benefits	\$41,004.00
Operating Expenses	
Total office expenses increase of 3%	
Increase of 4% in Property Taxes	
UUA Dues - Additional 17% to move us toward fair share	
Property & Worker's Comp Insurance Increase	
Increase in credit card fees to account for more people paying online	
Total Operating Expenses	\$6,507.00
Building & Site Expenses	
Church Utilities - increased 5% mostly due to phone system and internet increase	
Church Maintenance Contracts - decrease due to new elevator contract	
Site Maintenance - decrease because we're cutting our own grass	
Total Building & Site	-\$4,360.00
Governance & Ministry	
Guest Worship Leaders 17% increase due to UUMA recommended increase	
Added new line for Tech Production - \$5,000	
Membership Team decrease	
Ministerial Backup removed as the Intern will do this	
Racial Justice decrease by %25 per request	
Stewardship Consultant decreased -	
Lay Leadership Development increase to accommodate covering additional registrations	
Total Governance & Ministry	-\$2,440.00
Total Expenses - 5% Increase from FYE21	\$40,711.00